

AUCHENBLAE & DISTRICT COMMUNITY ASSOCIATION

MONTHLY MEETING

3rd March 2015

	ITEM	MINUTE	ACTION
1.	Apologies	Trevor Hodgson (TH) Ciaran Elliott (CE) Amy Whittet (AW)	
2.	Present In Attendance	Allan Mills (AM), Jacqueline Humphrey (JH), Tracey Harrison Lewis (THL), Liz Leigh (LL), Ewen MacLean (EM), Sandy Nobel (SN), Olga Shulayeva (OS), Amy Whittet (AW), Kevin Newstead (KN)	
3.	Police Report	Residents are asked to be aware of travellers selling around people's houses. Residents are recommended to ask for a peddlers certificate to assess authenticity in advance.	
4.	Councillors Report	No representatives present.	
5.	Minutes	Approved: Proposed by SN, seconded by EM.	
6.	Matters Arising		
5.1	Treasurer	<ul style="list-style-type: none"> a. Update signatories on the 2 bank accounts b. website options for invoicing, accepting paypal payments is complete 	a. LL, OS & JH
5.2	Website	<ul style="list-style-type: none"> a) Front page content to be compiled b) Terms and conditions for hall rental and hall information page for bookings to be compiled c) Resend website logging details to ACA committee 	a. LL b. KN c. SN
5.3	Fabric convenor	<ul style="list-style-type: none"> a) Ceiling cracks on stage need assessed b) Bulk buy hand towels c) Check up on status of gents bin d) Purchase and install Eco smart electricity reader for 3 phases e) ACA contact list to be re-issued 	a) SN b) THL c) SN d) SN e) JH
7.	Treasurers Report	<ul style="list-style-type: none"> • No report 	
8.	APSG Electrician costs	<ul style="list-style-type: none"> • Agreed to pay half £150 of additional electrician's bill 	
9	Gardens and plants	<ul style="list-style-type: none"> • Investigate viability of setting up edible plant walks around Auchenblae, similar to a scheme set up as Huntly's edible trail 	CS
10	Gala Week -24/5/15 to 30/5/15	<ul style="list-style-type: none"> • Put up a notice on local noticeboards stating "The Auchenblae Community Association would like to ensure that the Gala week (last week in May) brings together as much of the community as possible. With this in mind, the ACA would like to offer the hall free (with the exception of electricity charges) to any local community group who wishes to run a fun fundraising event during Gala week. The ACA will still run the gala day in the den on 	a. JH

		<p>Saturday 30th of May, but would welcome local groups to join in the gala celebrations and hopefully hold their own successful fundraising events as well helping to bring the whole community together, for example the School parents association may wish to run the kids sports and kites event normally held on Sunday 24th May, and the scouts/guides may wish to organise the treasure hunt, etc. Perhaps you would like to organise something completely different. The ACA can supply all the sports equipment, tables etc. normally supplied. Please let us know if you wish to take advantage of this opportunity during gala week.”</p>	
11	Insurance and risk assessments	<ul style="list-style-type: none"> a) Investigate risk assessment requirements for ACA committee activities and for Hall users b) Write to hall cleaner in this regard c) Assess hall policy and procedures, including fire evacuation documentation 	<ul style="list-style-type: none"> a) KN b) JH c) KN
12	Auchenblae Community Fund	<ul style="list-style-type: none"> • Finalise documentation and launch in March, with deadlines for Community fund applications to be completed by June 30th • Hold an open forum with tea and cake in the village hall on 22nd March to allow interested parties to come and ask individual questions regarding the application form and the process. • Canvass for individuals interested in putting themselves forward as panel members. 	EM, TH

The Chairman thanked all for their attendance and closed the meeting, advising the next meeting would be **Tuesday 7th April 2015 at 19:30**